

“শিল্পে প্রাকৃতিক গ্যাস,
গৃহস্থালিতে বিকল্প
জ্বালানী”

“বিদ্যুৎ ও জ্বালানী
নিরাপত্তা সর্বোচ্চ
অগ্রাধিকার”



বাংলাদেশ পেট্রোলিয়াম এক্সপ্লোরেশন এন্ড প্রোডাকশন কোম্পানী লিমিটেড (বাপেক্স)
BANGLADESH PETROLEUM EXPLORATION & PRODUCTION CO. LTD (BAPEX)
(A Company of Petrobangla)
Administration Division, Purchase Department
BAPEX Bhaban (Level-4), 4 Kawran Bazar C/A, Dhaka-1215, Bangladesh.
Email: gmadmin@BAPEX.com.bd, purchase@BAPEX.com.bd
Web: www.BAPEX.com.bd



INVITATION FOR TENDER

1	Ministry/Division	:	Ministry of Power, Energy and Mineral Resources/ Energy and Mineral Resources Division
2	Agency	:	Bangladesh Petroleum Exploration & Production Company Limited (BAPEX) (A Company of Petrobangla)
3	Procuring Entity Name	:	Bangladesh Petroleum Exploration & Production Company Limited (BAPEX)
4	Procuring Entity District	:	Dhaka
5	Invitation ref. No.	:	BAPEX/ PURCHASE /OT-001/2020-2021 dated: 18-08-2020
6	Invitation for	:	Supply of Security Guard (Out-sourcing basis) for BAPEX Head Office under local tender.
KEY INFORMATION			
7	Procurement Method	:	Open Tendering Method (Local Competitive Bidding) single stage two envelope system.
FUNDING INFORMATION			
8	Budget & Source of funds	:	BAPEX Own Fund
PARTICULAR INFORMATION			
9	Division Name/Project	:	Administration Division
10	Last Selling Date of Tender	:	09-09-2020 at 15:00 Hrs. (BST)
11	Place of Tender Selling	:	a) Bangladesh Petroleum Exploration & Production Co. Ltd.(Bapex) Accounts & Finance Division, BAPEX Bhaban (Level-3),4, Kawran Bazar, Dhaka. b) Petrobangla, Petrocenter, 3, Kawran Bazar C/A, Dhaka-1215. c) Gas Transmission Company Ltd.(GTCL), Plot No. F-18/A, Agargoan, Sher-e-Bangla Nagar, Dhaka.
12	Place of Tender Receiving	:	a) Purchase Department, BAPEX Bhaban (Level-4), 4, Kawran Bazar C/A, Dhaka-1215. b) Deputy Police Commissioner, Tejgaon Division, Dhaka Metropolitan Police, 22/5 Khilzi Road, Mohammadpur, Dhaka
13	Date & Time of selling of Tender Document	:	Tender documents will be available from 26-08-2020 to 09-09-2020 between 09:00 hrs to 15:00 hrs BST on all working days (except government holidays).
14	Tender Closing and Receiving Date & Time	:	10-09-2020 at 11:30 Hrs. (BST)
15	Tender Opening Date & Time	:	10-09-2020 at 2.30 Hrs. (BST)
16	Place of Tender Opening	:	Purchase Department, BAPEX, BAPEX Bhaban (4 th Floor), 4, Kawran Bazar C/A, Dhaka-1215.
INFORMATION FOR TENDERER			
17	Eligibility of Tenderer	:	Bonafide suppliers having minimum 7(five) years experience of supplying Security Guard to 3(three) Govt./Semi-Govt./ Autonomous body.
18	Brief Description of Services	:	Supply of Security Guard for BAPEX Bhaban for 3 (three) years.
19	Required Number of Security Guard	:	10 (ten).
20	Price of Tender Document	:	Bangladeshi Taka 4,000.00 (Non-refundable)
21	Procuring Entity Details	:	General Manager (Administration), BAPEX, BAPEX Bhaban (Level-5),4, Kawran Bazar C/A, Dhaka-1215.
22	Address of the Official Inviting Tender	:	General Manager (Administration) BAPEX, BAPEX Bhaban (Level-5), 4, Kawran Bazar C/A, Dhaka-1215.
23	Special instruction	:	a) Tender must remain valid for 120 days from the date of closing of the tender. b) Time for completion of delivery of required Security Guard within 10 (Ten) days from the date of receipt of work order. c) Amount of tender security for Tk. 1,50,000.00 in the form of Pay Order/ Bank Guarantee issued by a scheduled bank in Bangladesh. d) The tender security must remain valid for 148 days from the date of closing of the tender. e) If tender opening day happens to fall on any holiday tenders shall be opened at the same hours on the first subsequent working day. f) In case of any unavoidable circumstances such as strike, civil commotion, Govt. holiday etc. tender will be received and opened on the following working day. g) This tender notice will also be available at Petrobangla Website: www.Petrobangla.org.bd , BAPEX Website: www.bapex.com.bd and CPTU website : www.cptu.gov.bd .
24	This tender will be conducted as per the Public Procurement Rules- 2008		
25	The procurement entity reserves the right to accept or reject in part or full of any or all tenders without assigning any reasons whatsoever.		

General Manager (Administration)

(NOT TO BE PRINTED)

18-08-2020
(Mohammad Abul Bashar)
General Manager (Administration)