



REQUEST FOR EXPRESSION OF INTEREST (EOI)

Sealed expression of interest (EOI) for 'Health (treatment and hospitalization) insurance' for the employees of BAPEX is here by invited from the interested insurance companies engaged with life & health insurance plan.

1.	Ministry /Division	:	Ministry of Power, Energy & Mineral Resources/ Energy & Mineral Resources Division
2.	Agency	:	Bangladesh Oil, Gas & Mineral Corporation (Petrobangla)
3.	Procuring Entity Name	:	Bangladesh Petroleum Exploration & Production Company Limited (BAPEX) General Manager, Administration Division.
4.	Procuring Entity District	:	Dhaka, Bangladesh.
5.	Expression of interest for selection of	:	Any reputed insurance Company for BAPEX employees which have a corporate life & health Insurance plan with nation wide Hospital Chain.
6.	EOI Ref. No. and Date	:	BAPEX/Purchase/EOI-008/2020-2021, Date : 05-11-2020
KEY INFORMATION			
7.	Procurement Sub- Method	:	QCBS
FUNDING INFORMATION			
8.	Budget and Source of Funds	:	BAPEX own fund
PARTICULAR INFORMATION			
9.	Division Name	:	Administration Division
10.	EOI closing date and time	:	24-11-2020 at 11.00 hrs. (BST)
11.	EOI Opening date and time	:	24-11-2020 at 11.30 hrs. (BST)
INFORMATION FOR APPLICATION			
12.	Brief Description of Assignment	:	a) Agreement with a reputed and established insurance company which will provide our employees for life with ADB, PTD, PPD and hospitalization insurance plan. b) The above insurance plan will include a life insurance & treatment expenses of hospitalization due to any cause including maternity with registration and admission fees. c) Emergency hospitalization services. d) Day care Service: Surgery, different procedure, Dialysis, Chemo Therapy & Radio Therapy, Physiotherapy (as per doctor advice), Labor room, Dressing, Nebulization, O ₂ (Oxygen) therapy etc. e) Ambulance Service to and from the hospital within the city/District. f) There should be no preliminary medical checkup before enrollment g) Notification of hospitalization can be done within the period of hospital stay or before. h) Insurance Company will have to pay all hospital bill as per contract. i) Reimbursement facilities from non designated hospital. j) Facilities for overseas treatment – Without Setting any standard of expenses reimbursement in Bangladeshi Taka up to maximum limit of the employees which was actually spent in overseas hospital. k) 15 Days pre and post hospitalization treatment expenses-ie.consultation, medicine and investigation cost.
13.	Duration of the Project	:	Renewable after 3 (Three) years.
14.	Experience, Resources & Delivery Capacity Required	:	a) Experience regarding agreement with other govt., autonomous body & non govt. organization with number of client list. b) 10 years experience as insurance company c) Contract with minimum 20 renowned hospitals in Dhaka city and 20 renowned hospitals country wide. d) Satisfactory payment history of insurance claim. e) Bank solvency certificate regarding ability to pay minimum taka 5 Crore per month for insurance claim.
15.	Place of Submission	:	EOI must be delivered in a sealed envelope to the address below, Administration Division, Purchase Department, Bangladesh Petroleum Exploration & Production Co. Ltd. (BAPEX), BAPEX Bhaban (Level-4), 4, Kawranbazar C/A, Tejgaon, Dhaka-1215.
16.	Requisite Qualification of Tenderer/Insurance Company	:	Interested Insurance Company's are invited to provide following information indicating that they are qualified to perform the services. a) Must be registered in join stock company b) Trade Licence (c) Government Approval(d) Background of the insurance company (e) General and overall experience of the insurance company (f) Specific Experience of health insurance plane. (g) Audited financial reports of the company for the last 3 years. (h) Number of employees. (i) Number of local office & agencies (j) List of designated hospitals (k) Administrative strength & financial capacity (l) Mushak 6.3 and 13 digit BIN certificate (Mushak 2.3);(m) TIN & VAT Certificate (n) any others documents required for successful running of insurance company.
17.	This tender will be conducted as per the Public Procurement Regulations – 2008		
18.	The Company reserves the right to accept or reject any or all EOI's without assigning any reasons whatsoever.		
19.	This tender notice will also be available at Petrobangla Website: www.petrobangla.org.bd , BAPEX Website: www.bapex.com.bd . and CPTU Website.		
General Manager (Admin)			

Not to be printed.

05.11.2020
(Mohammad Abul Bashar)
General Manager (Admin)