

# Employee General Information

serial no

- 1 Employee Card (Numeric) .....
- 2 Employee Name (English).....
- 3 Employee Name (Bangla).....
- 4 Employee Type (Staf/ Officer).....
- 5 Class (1st/2nd/3th).....
- 6 Designation.....
- 7 Status ( Regular Employee/ Deputed Employee/ Controtual Employee) .....
- 8 Cadre (General/ Technical/ Accounce).....
- 9 GPF/ CPF.....
- 10 Gender ( Male/ Female).....
- 11 Office Type.....
- 12 Office.....
- 13 Pay Level (1st Step.....Last Step)
- 14 Pay Level (Grade Level.....)
- 15 Basic Amount.....
- 16 Is Freedom Fiter ( Yes/ no)
- 17 Birth Date.....
- 18 PRL Date.....
- 19 Joining Date.....
- 20 Confirmation Date.....
- 21 Bank.....
- 22 Bank Branch .....
- 23 Bank Account No.....
- 24 Joining Designation Date.....
- 25 Current Designation Joining Date.....
- 26 Compay Name.....
- 27 District.....
- 28 Is Deputed ( Yes / No)
- 29 Deputed From (Company Name).....
- 30 Seniority Order.....

## Employee General Information Chat-2

### Serial No

- 1 Employee:
- 2 Father Name (Bangla) :
- 3 Father Name (English) :
- 4 Mother Name (Bangla) :
- 5 Mother Name (English) :
- 6 Mobile Number :
- 7 E- mail (g-mail) :
- 8 National ID:
- 9 Relegion :
- 10 Nationality :
- 11 Blood :
- 12 Physically (Yes/ No)
- 13 Passport No :
- 14 Driving Licence :
- 15 Birth Reg No :
- 16 T. IN No: