



Invitation for Enlistment

1.	Ministry/Division	Ministry of Power, Energy & Mineral Resources/ Energy & Mineral Resources Division
2.	Agency	Bangladesh Oil, Gas and Mineral Corporation (Petrobangla)
3.	Company	Bangladesh Petroleum Exploration & Production Company Ltd. (BAPEX)
4.	Procuring Entity Name	General Manager, Administration Division,BAPEX
5.	Procuring Entity District	Dhaka
6.	Invitation for	Enlistment of workshop to repair vehicles of BAPEX.
7.	Invitation Ref No	BAPEX/Local Purchase/Enlistment- 01 /2023-24
8.	Date	16-07-2023

KEY INFORMATION

9.	Procurement Method	Limited Tendering Method
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PARTICULAR INFORMATION

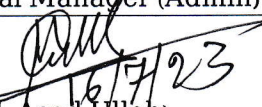
10.	Application Publication Date	17-07-2023
11.	Application Closing Date and Time	23-07-2023 at 11.00 Hrs (BST)
12.	Name & Address of the Office(s)	Bangladesh Petroleum Exploration & Production Company Ltd. (BAPEX), Administration Division, Level-5, BAPEX Bhaban, 4, Kawran Bazar C/A, Dhaka-1215, Bangladesh
	- Application Form Availability	Bangladesh Petroleum Exploration & Production Co. Ltd. (BAPEX), Accounts & Finance Division, BAPEX Bhaban (Level-3), 4, Kawran Bazar C/A, Dhaka-1215.
	- Receiving Application Form	Local Purchase Department, Bangladesh Petroleum Exploration & Production Co. Ltd, BAPEX Bhaban (Level-4), 4, Kawran Bazar C/A, Dhaka-1215.

INFORMATION FOR APPLICANT

13.	Eligibility of Applicant	<ol style="list-style-type: none">The applicant must have safe workshop with minimum wall and tin shed (semi building). At least 07 (seven) vehicles must be stored in the workshop area. The workshop must have their own skilled manpower and equipment for vehicle repair work as below;<ol style="list-style-type: none">Diagnostic Tools/Scanner and Associated Skilled Personnel.Wheel Balancing/Alignment Machine and Associated Skilled Personnel.Car Lift/Ramp.Mechanical/Hydraulic Jack.Vacuum Cleaner.Vehicle Washing Machine.Air Compressor.ATF Changing Machine.Denting-Painting Equipment and Associated Skilled Personnel.A/C System Repairing Equipment/Tools and Associated Skilled Personnel.CNG System and LPG System Repairing Equipment/Tools and Associated Skilled Personnel.Electrical System Repairing Equipment/Tools and Associated Skilled Personnel.Skilled Personnel for Engine System Repairing.Necessary All Other Machine Tools and Hand Tools for Vehicle Repairing.All Other Necessary Facilities for Complete Vehicle Maintenance/Repairing.Safety Compliance.Undertaking have to submit with the application after enlistment to complete the supply of parts and repair work within the specified time as per the work order issued by BAPEX.Enlistment period shall be valid for 03 (Three) years from the contract signing date which may be extended under mutual agreement of both the parties.The members of the Evaluation committee will visit the applicant workshop.The committee members will verify all parts mentioned in the work order. The replaced old parts of the vehicle have to submit in the CMTW/Store as per the instruction of the work order.
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14.	Price of Application Form	Tk. 1000.00 (One Thousand) Non-refundable.
15.	Enlistment Fee/ Renewal Fee	Tk. 50,000.00 (Fifty Thousand) Refundable. /Tk. 2000.00 Non-refundable.
PROCURING ENTITY DETAILS		
16.	Name of Official Inviting Application	Md. Asad Ullah
17.	Designation of Official Inviting Application	General Manager (Admin.)
18.	Address of Official Inviting Application	Bangladesh Petroleum Exploration & Production Company Ltd. (BAPEX), Administration Division, Level-5, BAPEX Bhaban, 4, Kawran Bazar C/A, Dhaka-1215, Bangladesh
19.	Contact details of Official Inviting Application	Tel:02-55011774, gmadmin@bapex.com.bd
20.	The Procuring Entity reserves the right to reject all Applications	
21.	This tender notice will also be available at BAPEX Website: www.bapex.com.bd , Petrobangla Website: www.Petrobangla.org.bd	
		General Manager (Admin)

Not to be printed


 (Md. Asad Ullah)
 General Manager (Admin)